



Request letter for dormant account activation

The Branch Head,
Bandhan Bank limited,
_____ Branch

Date:

Dear Sir/Madam,

Reactivation of Inoperative/Dormant Account

Ref: SB/CA No.: _____

I/we understand that as my/our Savings Account/Current Account No. _____, maintained with Branch of Bandhan Bank had not been operated by me / us for a considerable period, the Bank has, for the safety of my / our funds, changed the status of the account to inoperative.

I / We were not able to operate the account due to _____

However, I / we would like to henceforth operate the account regularly and therefore would like to request you to kindly restore the active status of the account. As required, I / we submit herewith the following documents:

1. (Identity Proof) _____

2. (Address Proof) _____

Thanking You,

Yours sincerely,
Name(s) and signature(s) of account holder(s).

Certification by the Branch Head:

The activation request has been personally submitted by the customer(s). Documents obtained have been verified with the originals, signature(s) of the customer(s) has / have been verified with the specimen(s) held in Bank's record and identity of the customer(s) has / have been established satisfactorily. I am satisfied by the reasons given by the customer(s) for non-operation of the account. Further, I am also satisfied with the outcome of the due diligence done to re - verify the KYC norms.

I authorise the reactivation of Account no _____
(Signature of Branch Head with Name and Emp. ID)

Acknowledgment

We acknowledge your request for activation of your account number _____ in the name of _____ maintained with us.

For Bandhan Bank

Authorised Signatory