



**Bandhan**  
Bank

**USER MANUAL  
FOR  
CORPORATE  
INTERNET BANKING  
IMPLEMENTATION**

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## 1. Introduction

The Corporate Internet Banking Corporate User Manual demonstrates the step-by-step use of new Corporate Banking Application (CIB) for the Corporate Users.

## 2. Overview

The document describes the following online banking application features used by the corporate users and their functionalities:

New Corporate Internet Banking has mainly four modules

- Login and Dashboard
- Account Module
- Payment Module
- Loan Module
- Corporate Admin

List of functionalities in above modules are listed below

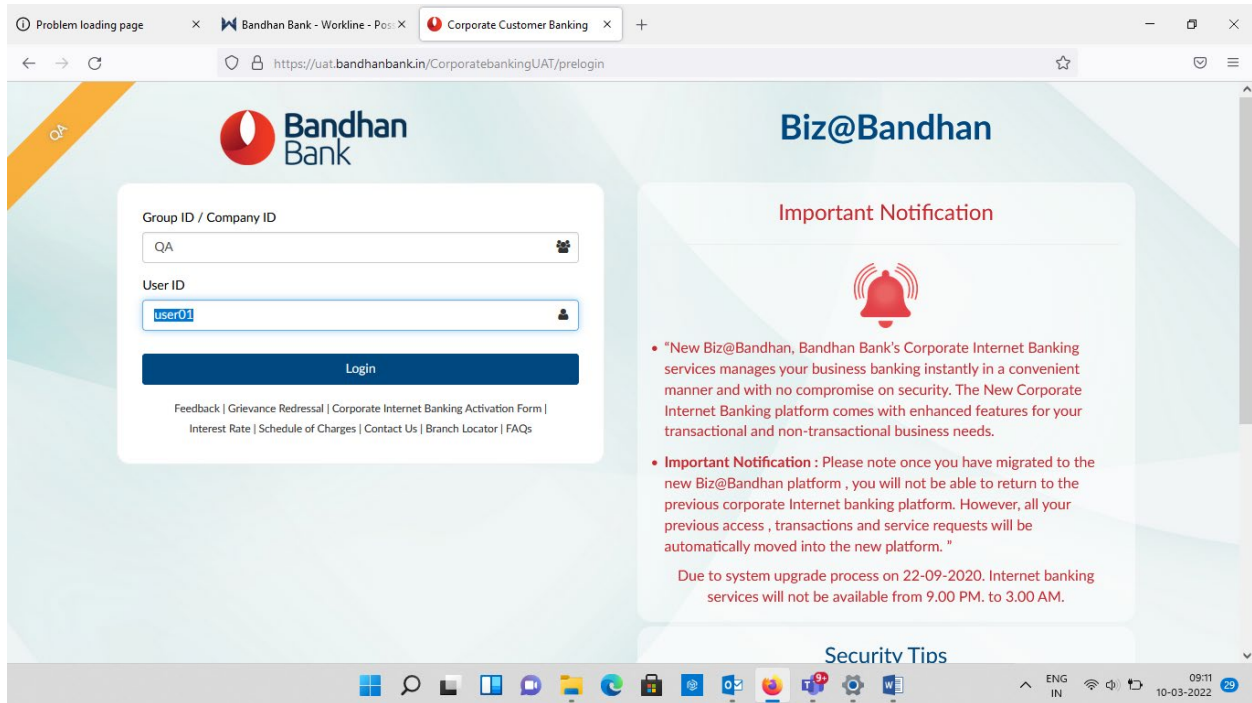
- ✓ Login
- ✓ Dashboard View of Modules
- ✓ Accounts Dateline
- ✓ Accounts Summary
- ✓ Accounts Statement
- ✓ Accounts Details
- ✓ Requests- Cheque Book Request
- ✓ Requests- Stop Cheque Request
- ✓ Requests- Cheque Status
- ✓ Requests- Statement Request
- ✓ Requests- New Deposit Request
- ✓ Requests- Deposit Account Management
- ✓ Requests- Deposit Foreclosure Request
- ✓ Requests- Request Status

- ✓ Payments Dateline
- ✓ Own Accounts Transfer
- ✓ Vendor Payments
- ✓ Vendor Maintenance
- ✓ Bulk Upload
- ✓ Payment Reports
- ✓ Loans Summary
- ✓ Loans Statements
- ✓ Loans Details

### 3. How Can I login in Corporate Internet Banking

✚ Corporate user can access corporate internet Banking using URL- **corporate.bandhanbank.com.** Also new Corporate Internet Banking can be accessed from old URL-**https://bandhanbankonline.com/Corporate/**

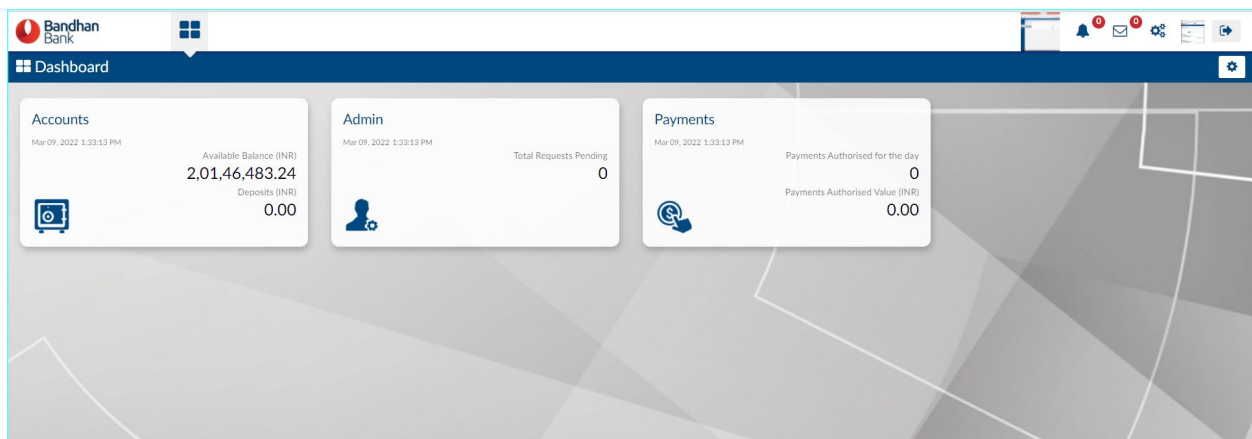
- ✚ Corporate needs to enter following for login credentials as generated by Bank
- Group Id/Company Id
  - User Id
  - Password
  - Select secure text image
  - OTP



Note- Following steps are mandatory for existing users

1. Note- Both Maker and checker should set new password, secure text image & Password which is mandatory for accessing new CIB.
2. In order to set new password , user is required to authenticate using OTP and enter old password

#### 4. What features can I see in Dashboard screen?



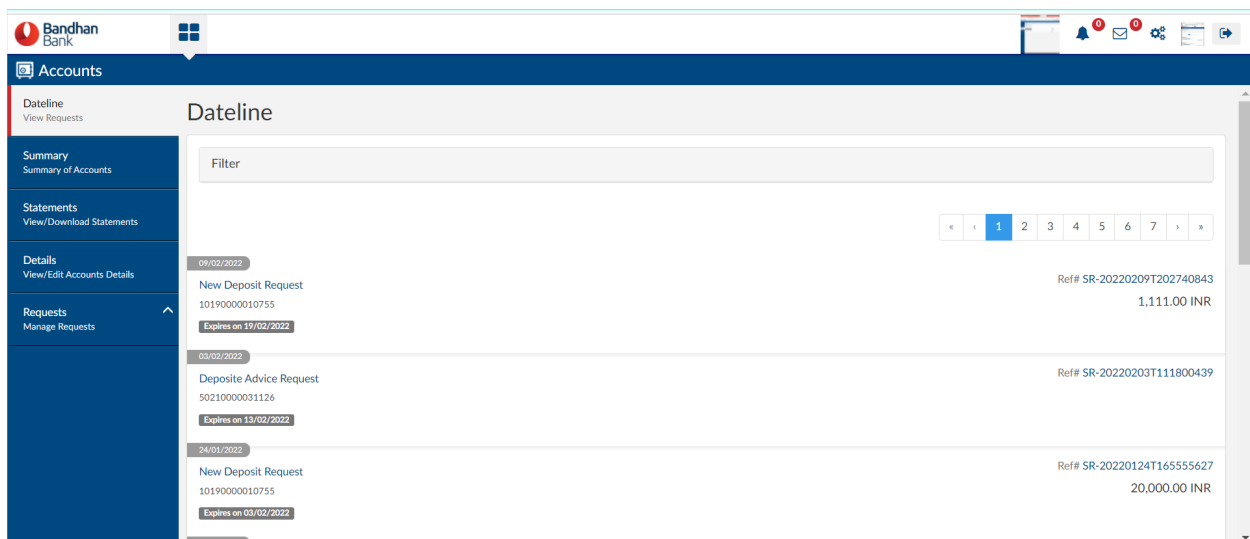
Upon login to the application using the login credentials received through mails or existing credential, the corporate user would have a dashboard view of the module assigned.

- E.g. For if the user has only accounts and loans module rights assigned by the Bank Admin basis the corporate request, the user upon login would have only the Accounts and Loans module widgets. Admin and Payments module would not be available to the user to access.

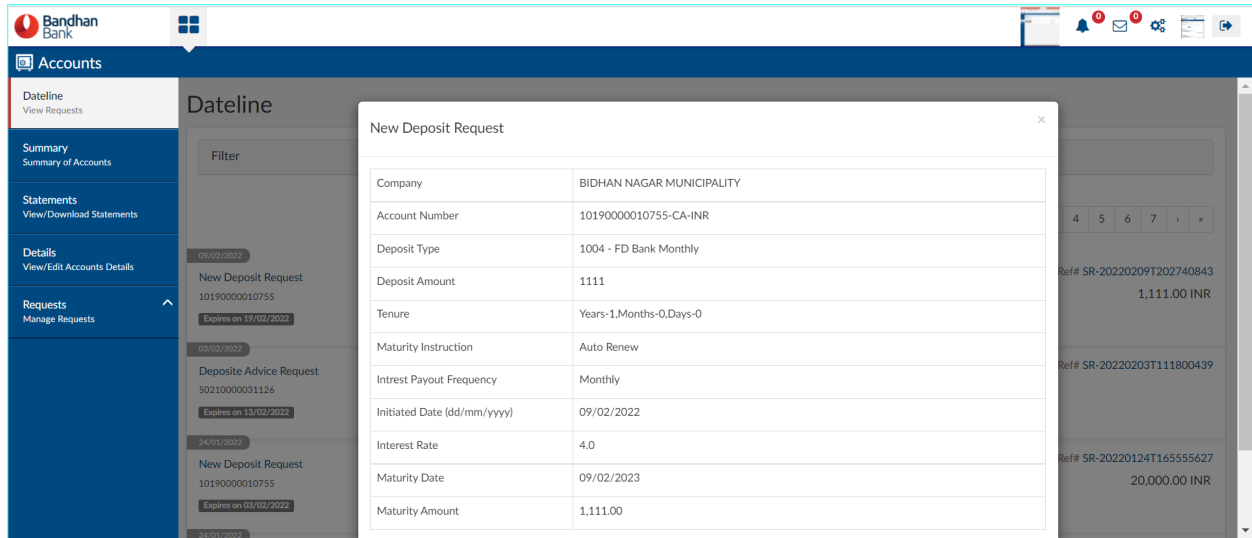
## 5. How can I access Account related information?

### 5.1 What do I see in Account Dateline?

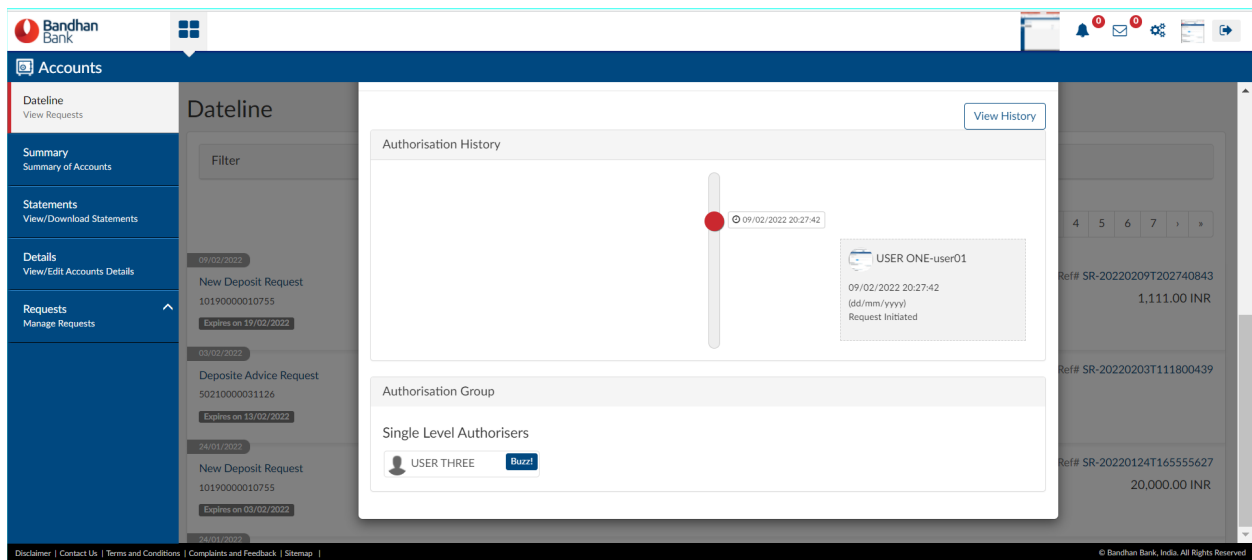
- Accounts Dateline shows the logged in user all the actionable notifications, if the user has Authorization Rights for Accounts related requests and the user will have all the requests raised by him/her for easy tracking of status of the request raised.



Date	Request Type	Account Number	Amount
09/02/2022	New Deposit Request	10190000010755	1,111.00 INR
03/02/2022	Deposite Advice Request	50210000031126	20,000.00 INR
24/01/2022	New Deposit Request	10190000010755	20,000.00 INR



On clicking upon the request the system will show the complete details of the request.



For each request both actionable requests on the dateline as well as the requests initiated by the logged in user, there will be a “View History” option where the complete details of the transaction such as Transaction Initiator, Initiation Time, Authorizer, Authorization Time and Authorization/Rejection comments.

Details of the approver’s/authorizer’s who have received the request for authorization would be available, so that the user is informed of the approver’s of the request.

## 5.2 What do I see in Account Summary?



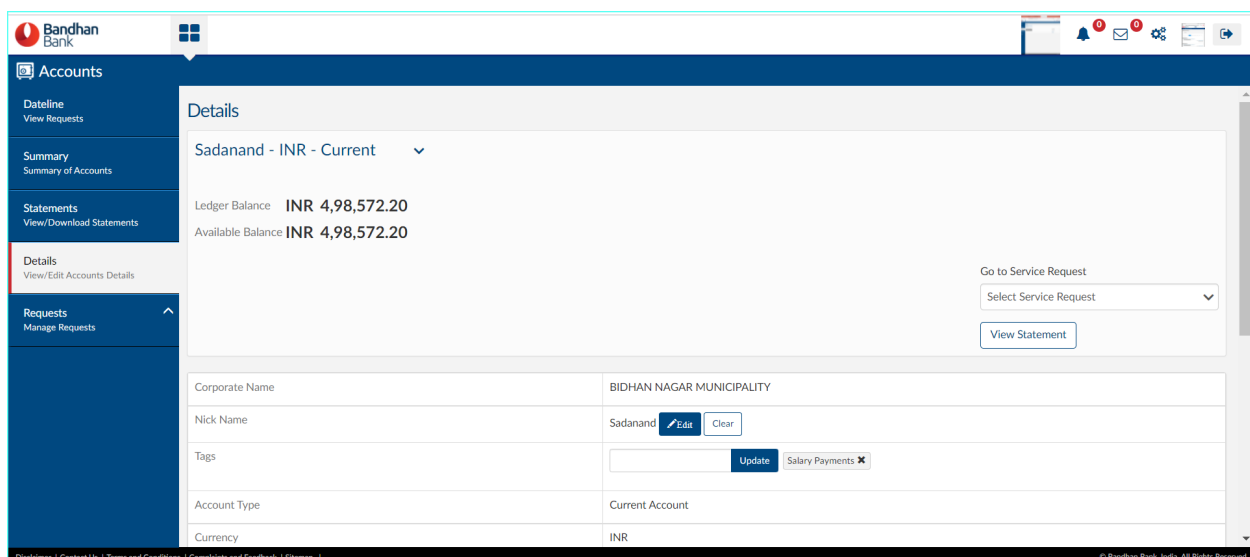
- Account Summary view provides the summary of balances of various accounts (CASA and deposits) the logged in user has been provided access with.
- In case the logged in user is assigned with more than one corporate, the user would be provided with the summary of accounts from all the accounts grouped corporate wise.
- Corporate user will have the scope to flag the account which is more frequently used.
- On clicking the account widget, the user would be taken to the statement page of the particular account.

### 5.3 What do I see in Account Statement?

Transaction Date	Value Date	Reference No.	Remarks	Debit/Credit	Amount (INR)	Available Balance (INR)
21/02/2022	21/02/2022	107	WDL-IMPS/205219000023/mkyterst/HDFC0000675/XXXXXXXXXX2966/	DR.	1.00	4,98,572.20
21/02/2022	21/02/2022	106	WITHDRAL NEFT/BDBLH22900031171/HDFC BANK LTD/HDFC0000675/mkyterst	DR.	1.00	4,98,573.20

- ✚ Account Statement option, gives statement details pertaining to various time periods, like Mini Statement (Last 10 transactions, Current Month Statement, Previous Month Statement, and Last Three Months Statement).
- ✚ There would also be a “More” option using which the logged in user can view and download statement for specific date range/ specific range of transaction value/ or filter by Debit or Credit transactions.
- ✚ Download for the various time periods also provides scope for the user to Email the statement to their configured mail address or download to their device as “PDF” or “Excel”.
- ✚ There would also be a “View Details” option from the statement page and the same would help the user to navigate to the Account Details page.

## 5.4 What do I see in Account Details?

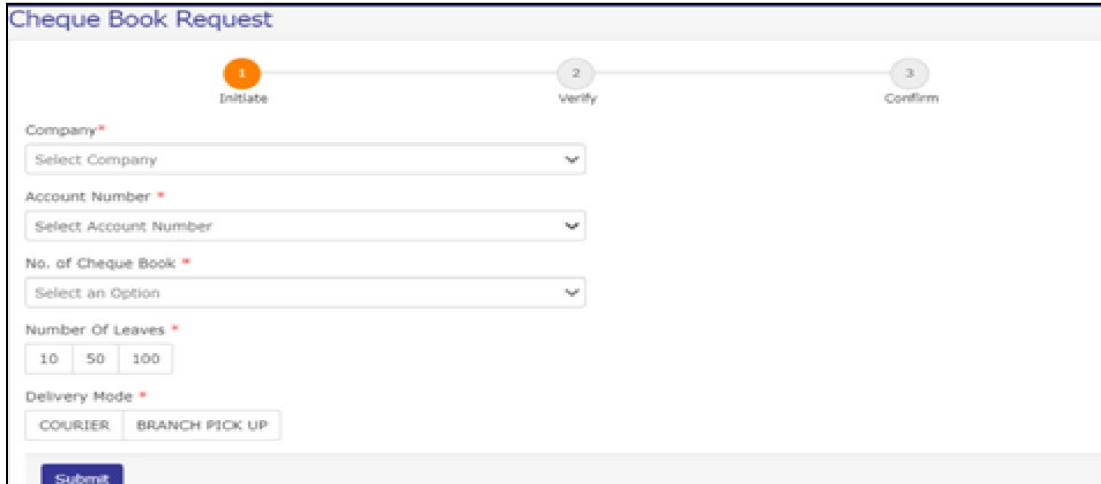


The screenshot displays the 'Account Details' page for a current account. The account name is 'Sadanand - INR - Current'. The ledger balance and available balance are both INR 4,98,572.20. The account is associated with 'BIDHAN NAGAR MUNICIPALITY'. The user has set a 'Nick Name' of 'Sadanand' and a tag of 'Salary Payments'. The account type is 'Current Account' and the currency is 'INR'. There are options to edit the Nick Name, clear it, or update the tags. A 'View Statement' button is also present.

- ✚ Account Details provides the information related to the particular account number such as, Account type, Currency of the Account, Hold Amount in the account (if any), Account Status, Operating Instructions, Account Opening Date, Branch and RM Details.
- ✚ The logged in user would have the scope to have a “Nick Name” for the particular account and also add tags to it for the Corporate User’s identification.
- ✚ E.g. A specific account number can be tagged for easy identification as “Salary Pay”, “Vendor Payment”.

## 6. How can I manage Account related requests?

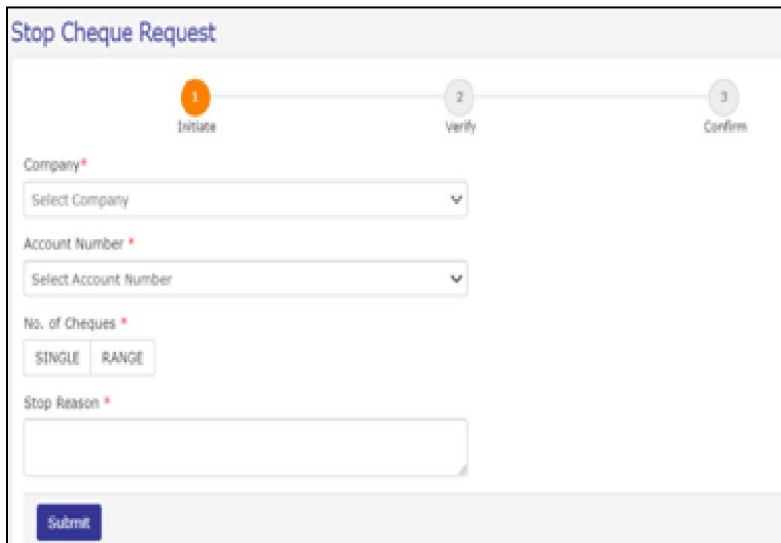
### 6.1 How to handle Cheque Book Request?



The screenshot shows the 'Cheque Book Request' form. At the top, there is a progress bar with three steps: 1. Initiate (highlighted in orange), 2. Verify, and 3. Confirm. The form fields include: 'Company' (dropdown menu), 'Account Number' (dropdown menu), 'No. of Cheque Book' (dropdown menu), 'Number Of Leaves' (radio buttons for 10, 50, 100), and 'Delivery Mode' (radio buttons for COURIER and BRANCH PICK UP). A 'Submit' button is located at the bottom left of the form.

- Corporate user can request for Cheque Book online and the same would be pushed to the Bank Admin for processing upon the necessary from the Corporate Checker.

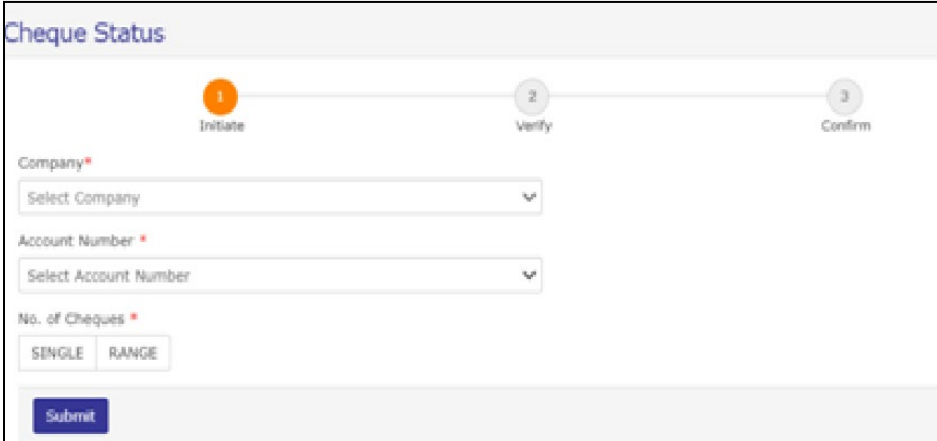
### 6.2 How to handle Stop Cheque Request?



The screenshot shows the 'Stop Cheque Request' form. At the top, there is a progress bar with three steps: 1. Initiate (highlighted in orange), 2. Verify, and 3. Confirm. The form fields include: 'Company' (dropdown menu), 'Account Number' (dropdown menu), 'No. of Cheques' (radio buttons for SINGLE and RANGE), and 'Stop Reason' (text area). A 'Submit' button is located at the bottom left of the form.

- Stop Cheque request can be made online from the CIB application where as the request would be pushed to the Core Banking System with the cheque details.
- Logged in corporate user would be able to raise request for stop cheque, for accounts where relevant rights are assigned by the bank admin for the particular user.

### 6.3 How to handle Cheque Status Inquiry?

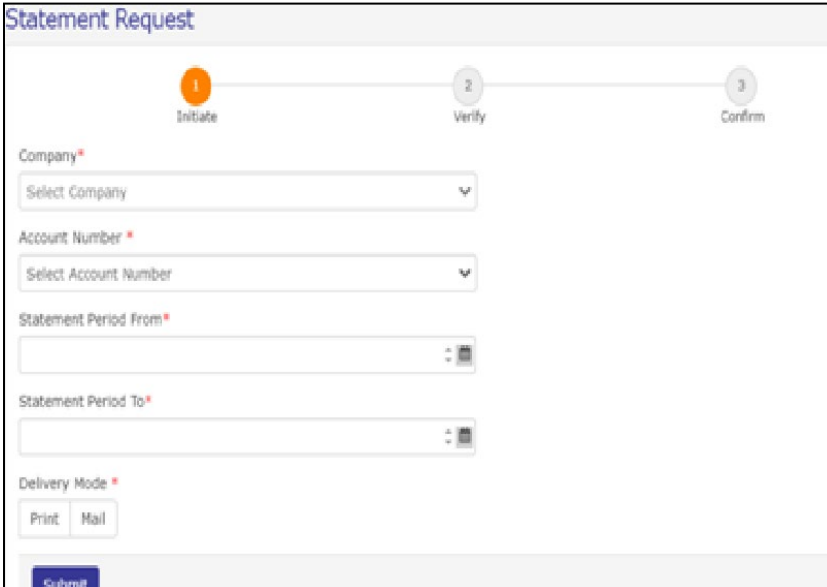


The screenshot shows a web interface titled "Cheque Status". At the top, there is a progress bar with three steps: 1. Initiate (highlighted in orange), 2. Verify, and 3. Confirm. Below the progress bar, the form includes the following fields and options:

- Company\***: A dropdown menu with the text "Select Company".
- Account Number\***: A dropdown menu with the text "Select Account Number".
- No. of Cheques\***: Two buttons labeled "SINGLE" and "RANGE".
- Submit**: A blue button at the bottom left.

- ✚ Cheque status enquiry can be made by the corporate user for the cheques issued for the accounts assigned to the logged in user.

### 6.4 How to handle offline Statement Request?



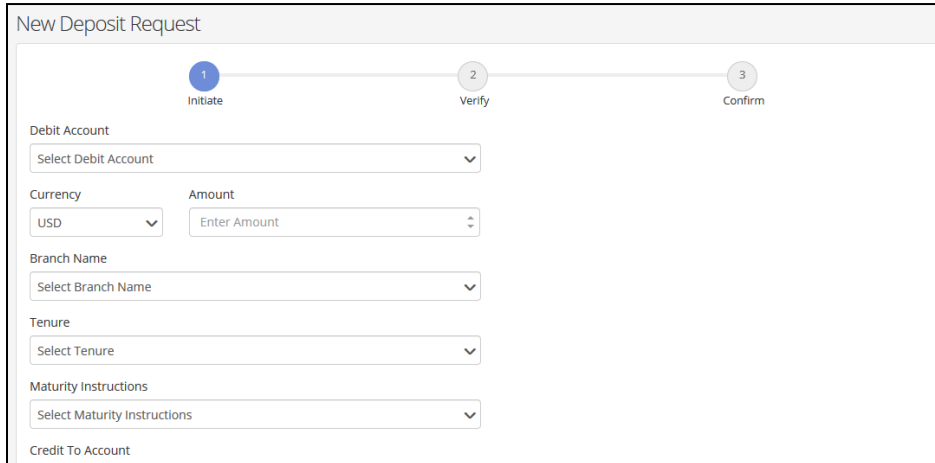
The screenshot shows a web interface titled "Statement Request". At the top, there is a progress bar with three steps: 1. Initiate (highlighted in orange), 2. Verify, and 3. Confirm. Below the progress bar, the form includes the following fields and options:

- Company\***: A dropdown menu with the text "Select Company".
- Account Number\***: A dropdown menu with the text "Select Account Number".
- Statement Period From\***: A date input field with a calendar icon.
- Statement Period To\***: A date input field with a calendar icon.
- Delivery Mode\***: Two buttons labeled "Print" and "Mail".
- Submit**: A blue button at the bottom left.

- ✚ Corporate user can request for offline request of statement for the accounts he/she is assigned with.
- ✚ The User would receive the statement to their registered email id as well.

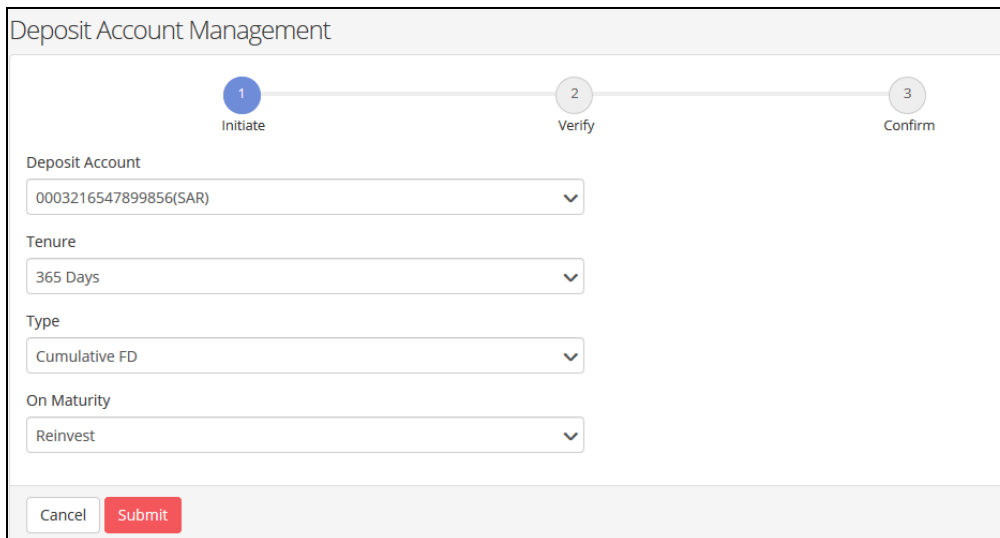
## 6.5 How to handle New Deposit Request?

- Corporate user would be able to initiate New Deposit Account opening request, with various interest payout option for various tenure.
- Corporate user would find the details of the New Deposit Account created in the Accounts Summary panel.



The screenshot shows a web form titled "New Deposit Request". At the top, there is a progress bar with three steps: 1. Initiate (highlighted in blue), 2. Verify, and 3. Confirm. Below the progress bar, the form contains several input fields: "Debit Account" (a dropdown menu with "Select Debit Account"), "Currency" (a dropdown menu with "USD"), "Amount" (a text input field with "Enter Amount"), "Branch Name" (a dropdown menu with "Select Branch Name"), "Tenure" (a dropdown menu with "Select Tenure"), and "Maturity Instructions" (a dropdown menu with "Select Maturity Instructions"). At the bottom left, there is a label "Credit To Account".

## 6.6 How to handle Deposit Management Request?



The screenshot shows a web form titled "Deposit Account Management". At the top, there is a progress bar with three steps: 1. Initiate (highlighted in blue), 2. Verify, and 3. Confirm. Below the progress bar, the form contains several input fields: "Deposit Account" (a dropdown menu with "0003216547899856(SAR)"), "Tenure" (a dropdown menu with "365 Days"), "Type" (a dropdown menu with "Cumulative FD"), and "On Maturity" (a dropdown menu with "Reinvest"). At the bottom, there are two buttons: "Cancel" and "Submit".

- Deposit account management provides scope for the Corporate to change the maturity instructions and deposit tenure.
- This is aimed at providing the flexibility of funds management.

## 6.7 How to handle Deposit Foreclosure Request?

### Deposit Foreclosure Request

1  
Initiate

2  
Verify

3  
Confirm

Company\*

Select Company

Deposit Account To Close \*

Select Deposit Account To Close

Submit

- ✚ Premature withdrawal of Deposit Account can be opted by the corporate. Upon necessary approvals from the Corporate Checker the same would be pushed by the application for processing.

## 6.8 How to handle Request Status Inquiry?

### Request Status

Sort By

Cheque Book Request

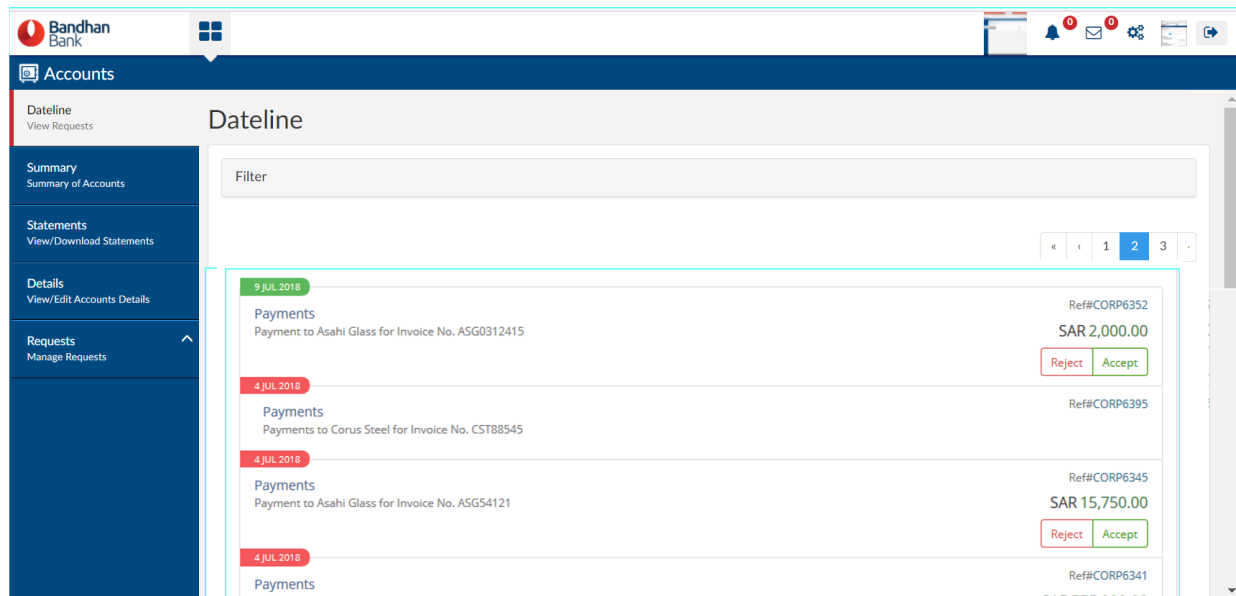
||
||

Initiated Date : 18-09-2018 15:41:48 Ref.Number : SR-20180518T134148785	Description : 373030001432 Remarks :	<span style="background-color: #4a7ebb; color: white; padding: 2px 5px;">Customer Auth Pending</span>
Initiated Date : 18-09-2018 15:28:47 Ref.Number : SR-20180518T152847441	Description : 373030001432 Remarks :	<span style="background-color: #4a7ebb; color: white; padding: 2px 5px;">Customer Auth Pending</span>
Initiated Date : 18-09-2018 15:20:07 Ref.Number : SR-20180518T152007983	Description : 373040001433 Remarks :	<span style="background-color: #4a7ebb; color: white; padding: 2px 5px;">Customer Auth Pending</span>
Initiated Date : 18-09-2018 14:39:38 Ref.Number : SR-20180518T143938561	Description : 373030001432 Remarks :	<span style="background-color: #4a7ebb; color: white; padding: 2px 5px;">Customer Auth Pending</span>
Initiated Date : 18-09-2018 14:38:15 Ref.Number : SR-20180518T142815404	Description : 373030001432 Remarks :	<span style="background-color: #4a7ebb; color: white; padding: 2px 5px;">Customer Auth Pending</span>
Initiated Date : 18-09-2018 13:45:22 Ref.Number : SR-20180518T134522942	Description : 373030001432 Remarks :	<span style="background-color: #4a7ebb; color: white; padding: 2px 5px;">Customer Auth Pending</span>

- ✚ Corporate User would have the scope to enquire on the status of the requests raised by him/her by the request type.

## 7. How can I initiate Payments?

## 7.1 What I can do / view in Payment Dateline?



- ✚ Payments Dateline shows all the actionable requests pending for the logged in user and also any request raised by the logged in user to track the status of the payments.
- ✚ All payment requests pending for the logged in user's approval would have the options "Authorize" and "Reject".
- ✚ Corporate user can view the details of the request and also the history of transaction from initiation to approval by clicking on the request.
- ✚ Corporate User would also be able to view the list of Corporate Checker's who has the received the request for approval.

## 7.2 How to initiate Own Account Transfer?

- ✚ Own Account transfers provides scope for fund transfer between the accounts in the group/corporate.
- ✚ There would be no separate beneficiary creation required; all the accounts linked to the group where the logged in user is assigned with access would be shown by the application itself.
- ✚ Once the initiator confirms the request, the application would push the same for necessary corporate checker approval (if any defined in the matrix by the corporate admin).

**Own Accounts Payment**

1 Initiate — 2 Verify — 3 Confirm

Payment Template  
My Own Company

From Company  
Global India

From Account  
4098XXXXXX6325-INR  
Balance INR 1,27,60,012.00

Currency: INR      Amount: 2,000  
Debit Amount: INR 120,000.00  
Reference Number: A190132TP

### 7.3 How to initiate Vendor Payments?

**Vendor Payments**

Payment    Vendor Maintenance

1 Initiate — 2 Verify — 3 Confirm

Payment Template  
Global India Third Party Account

To Beneficiary [Timeline](#)  
Asahi Glass

Company Name [Document Details](#)  
Global India

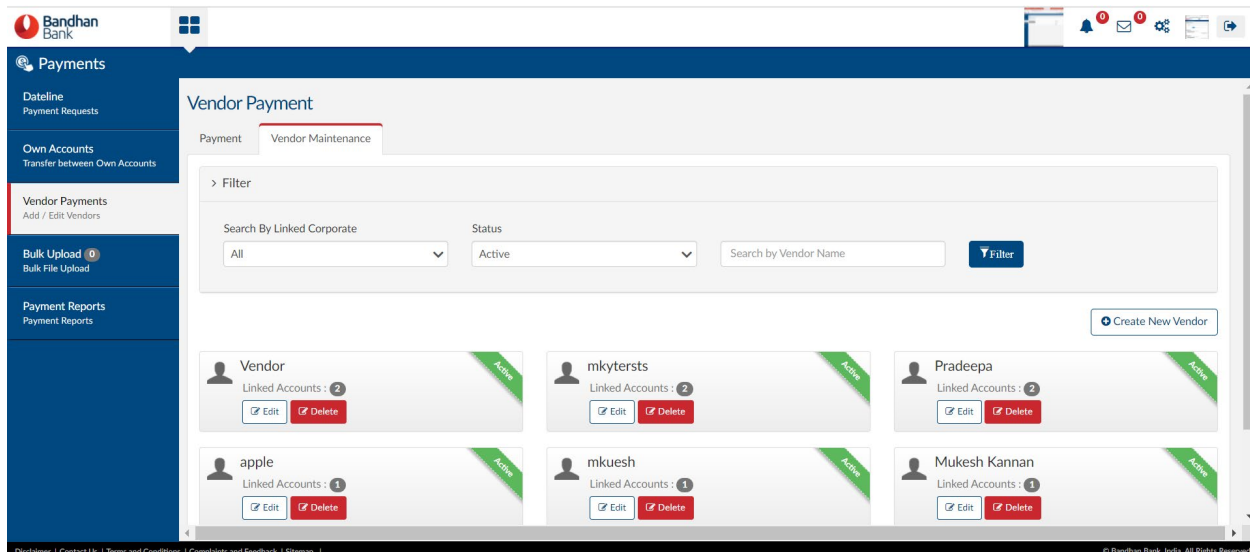
From Account  
00098XXXXXX0200-INR  
Balance SAR 1,27,60,012.00

Currency      Amount

- ✚ Vendor Payments or Third Party payments can be initiated by the Corporate User if the logged in user is assigned with the rights.
- ✚ Vendor Payments can be initiated to only registered beneficiary.
- ✚ Charges applicable for the relevant transaction would be shown to the Corporate User initiating the request on the confirmation screen basis the type of request, like NEFT/RTGS/IMPS.
- ✚ All requests initiated would be pushed for approval to the Dateline of the Corporate Checker's queue.

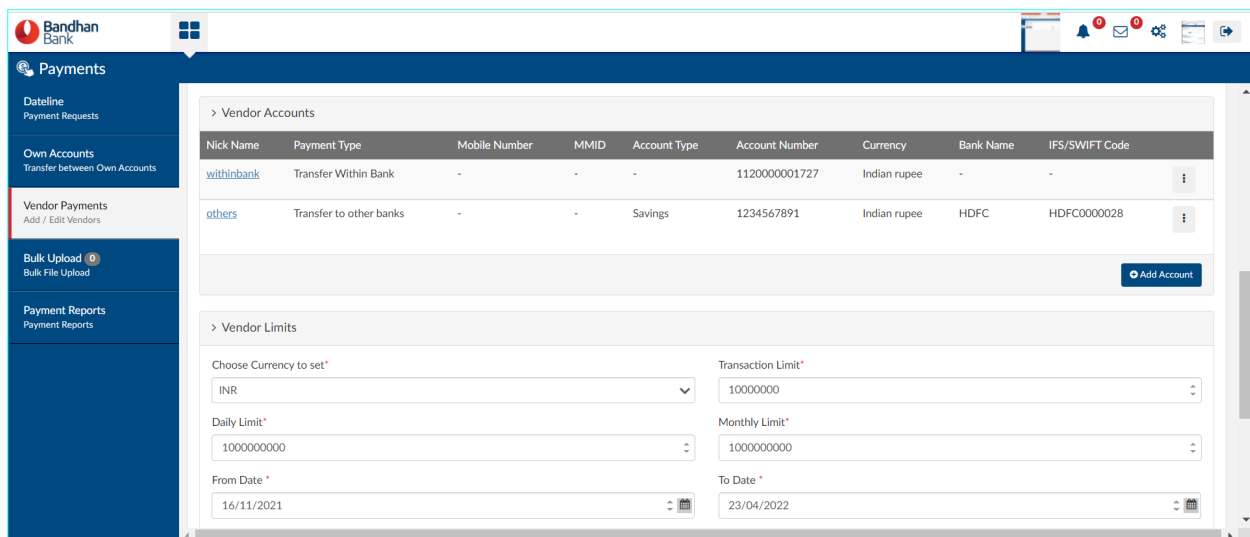


## 7.4 How to manage Vendor maintenance?



The screenshot displays the 'Vendor Maintenance' section of the Bandhan Bank portal. It features a sidebar with navigation options like 'Payments', 'Own Accounts', and 'Vendor Payments'. The main content area includes a filter section with dropdowns for 'Search By Linked Corporate' (set to 'All') and 'Status' (set to 'Active'), along with a search box for 'Search by Vendor Name'. Below the filter, there is a 'Create New Vendor' button and a grid of vendor cards. Each card shows the vendor's name, a profile icon, and the number of linked accounts (e.g., 'Vendor' has 2, 'apple' has 1). Each card also has 'Edit' and 'Delete' buttons and a green 'Active' status indicator.

- Corporate User would have to create New Vendor with the vendor details in the channel application for initiating vendor payments.
- Under vendor maintenance the user would have the scope to edit or delete the created Vendor/Beneficiary.



The screenshot shows the 'Vendor Accounts' and 'Vendor Limits' configuration page. The 'Vendor Accounts' section contains a table with the following data:

Nick Name	Payment Type	Mobile Number	MMID	Account Type	Account Number	Currency	Bank Name	IFS/SWIFT Code
withinbank	Transfer Within Bank	-	-	-	112000001727	Indian rupee	-	-
others	Transfer to other banks	-	-	Savings	1234567891	Indian rupee	HDFC	HDFC0000028

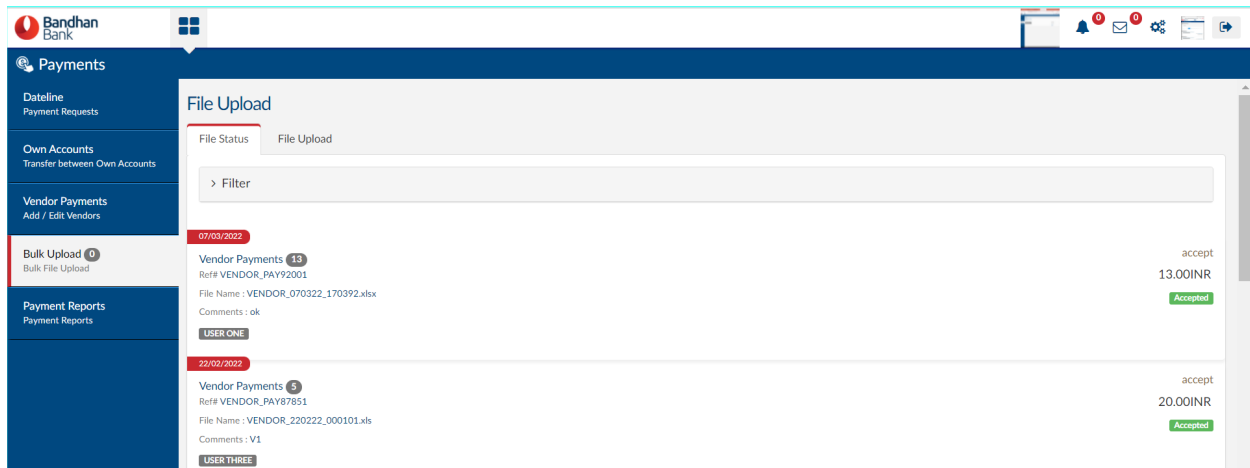
The 'Vendor Limits' section includes the following fields:

- Choose Currency to set\*: INR
- Transaction Limit\*: 10000000
- Daily Limit\*: 1000000000
- Monthly Limit\*: 1000000000
- From Date\*: 16/11/2021
- To Date\*: 23/04/2022

- Corporate User can add multiple vendor accounts under the same vendor details, in case the particular vendor has more than one account.

- ✚ Vendor Limits can also be set by the corporate user and also define the allowed users for vendor payments and the allowed accounts for vendor payments.

## 7.5 How to initiate Bulk upload Payments?



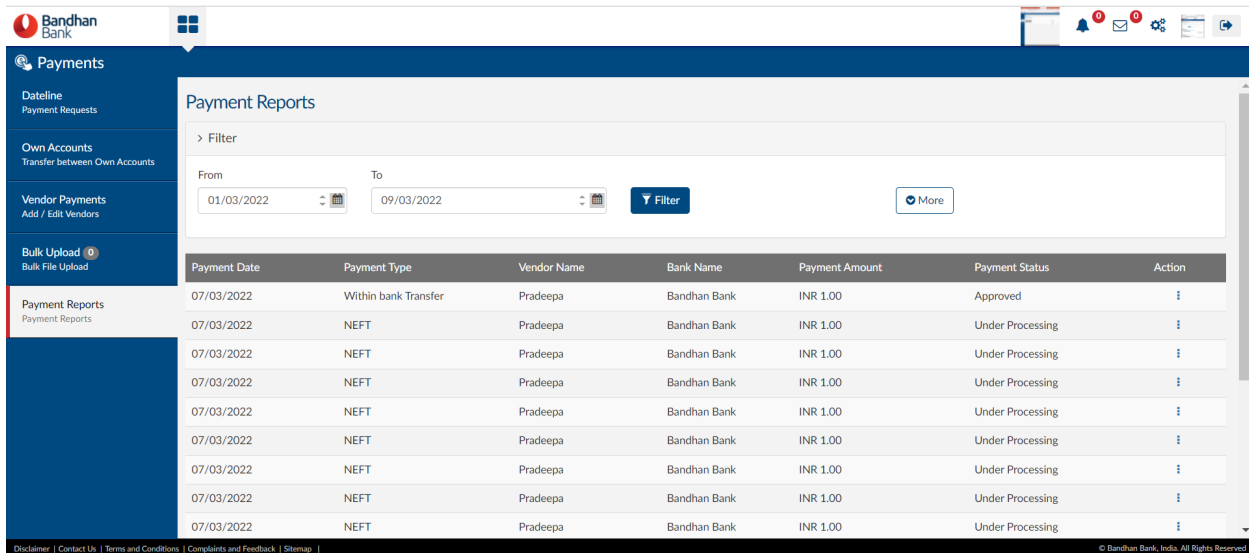
- ✚ Bulk Upload functionality under the Payments module enables to the Corporate to make payments such as Salary Payment or huge no. of vendor payments.
- ✚ Corporate can prepare the Bulk Payment file in the format assigned for the corporate and upload the same. Upon corporate authorizer approval the transaction would be pushed to the Bank Admin's dateline for processing.
- ✚ Reverse feed / transaction status file would be assigned back to the corporate by the bank for reconciliation purpose.
- ✚ Below is the sample file



VENDOR\_100322\_00  
0009.xlsx

- ✚ File name should be
  - For Salary : SALARY\_DDMMYY\_123456 (6 Digit Random number )
  - For Vendor Payment VENDOR\_DDMMYY\_123456 (6 digit random number)

## 7.6 How do I view Payment Reports?



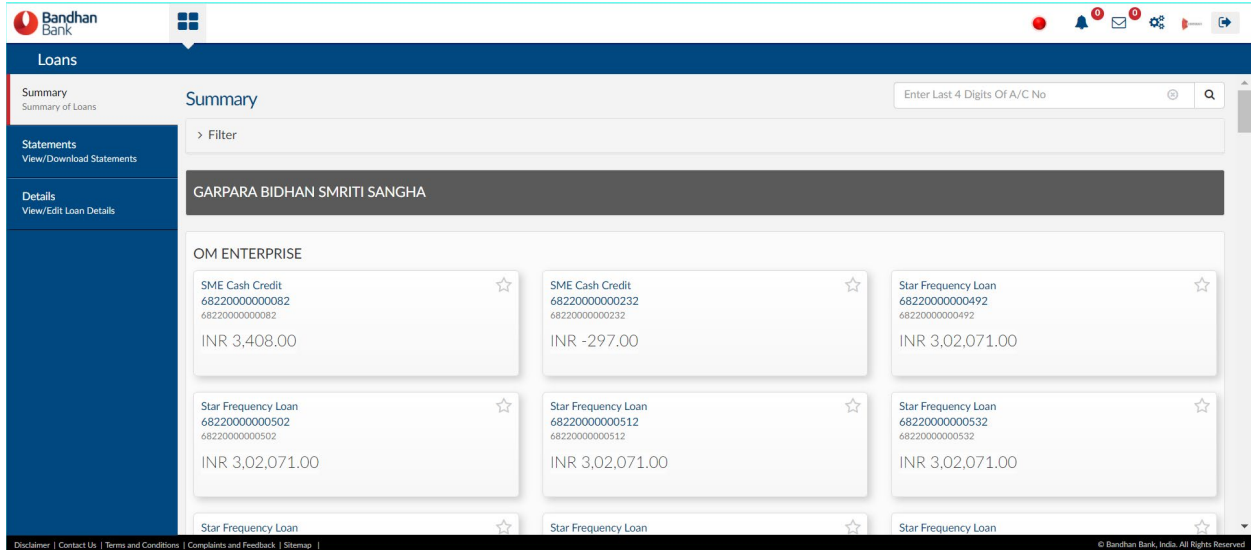
Payment Date	Payment Type	Vendor Name	Bank Name	Payment Amount	Payment Status	Action
07/03/2022	Within bank Transfer	Pradeepa	Bandhan Bank	INR 1.00	Approved	⋮
07/03/2022	NEFT	Pradeepa	Bandhan Bank	INR 1.00	Under Processing	⋮
07/03/2022	NEFT	Pradeepa	Bandhan Bank	INR 1.00	Under Processing	⋮
07/03/2022	NEFT	Pradeepa	Bandhan Bank	INR 1.00	Under Processing	⋮
07/03/2022	NEFT	Pradeepa	Bandhan Bank	INR 1.00	Under Processing	⋮
07/03/2022	NEFT	Pradeepa	Bandhan Bank	INR 1.00	Under Processing	⋮
07/03/2022	NEFT	Pradeepa	Bandhan Bank	INR 1.00	Under Processing	⋮
07/03/2022	NEFT	Pradeepa	Bandhan Bank	INR 1.00	Under Processing	⋮
07/03/2022	NEFT	Pradeepa	Bandhan Bank	INR 1.00	Under Processing	⋮

- ✚ The Corporate User can view payment report initiated from the CIB application by selecting a date range from the filter option.

## 8. How do I access Loan related information?

### 8.1 What can I see in Loan Summary?

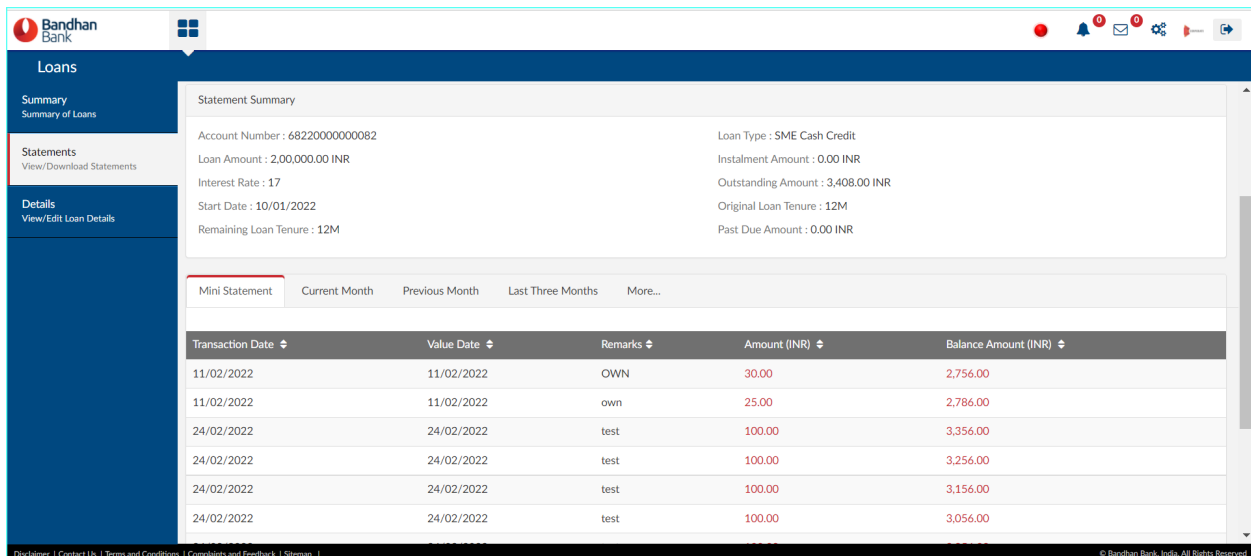
- ✚ Loan Summary will show the summary of balances of the loan accounts, where the user is assigned with access.
- ✚ User will be directed to the loan statement page of on selecting the loan account.



The screenshot shows the 'Loans' section of the Bandhan Bank portal. The main heading is 'Summary' with a sub-heading 'Summary of Loans'. A search bar on the right prompts the user to 'Enter Last 4 Digits Of A/C No'. Below this, a filter dropdown is visible. The account name 'GARPARA BIDHAN SMRITI SANGHA' is displayed. Underneath, the loan type 'OM ENTERPRISE' is shown. A grid of six loan cards is presented, each with a loan type, account number, and amount:

- SME Cash Credit (68220000000082): INR 3,408.00
- SME Cash Credit (68220000000232): INR -297.00
- Star Frequency Loan (68220000000492): INR 3,02,071.00
- Star Frequency Loan (68220000000502): INR 3,02,071.00
- Star Frequency Loan (68220000000512): INR 3,02,071.00
- Star Frequency Loan (68220000000532): INR 3,02,071.00

## 8.2 What can I see in Loan Statement?



The screenshot displays the 'Loan Statement' page. The 'Statement Summary' section provides the following details:

- Account Number: 68220000000082
- Loan Type: SME Cash Credit
- Loan Amount: 2,00,000.00 INR
- Instalment Amount: 0.00 INR
- Interest Rate: 17
- Outstanding Amount: 3,408.00 INR
- Start Date: 10/01/2022
- Original Loan Tenure: 12M
- Remaining Loan Tenure: 12M
- Past Due Amount: 0.00 INR

Below the summary, there are tabs for 'Mini Statement', 'Current Month', 'Previous Month', 'Last Three Months', and 'More...'. The 'Mini Statement' tab is active, showing a table of transactions:

Transaction Date	Value Date	Remarks	Amount (INR)	Balance Amount (INR)
11/02/2022	11/02/2022	OWN	30.00	2,756.00
11/02/2022	11/02/2022	own	25.00	2,786.00
24/02/2022	24/02/2022	test	100.00	3,356.00
24/02/2022	24/02/2022	test	100.00	3,256.00
24/02/2022	24/02/2022	test	100.00	3,156.00
24/02/2022	24/02/2022	test	100.00	3,056.00

Loan Statement provides the Corporate User with all information with respect to the loan such as repayment details, charges or penalty (if any), and so on for the particular loan account the logged in user is provided with access to.

### 8.3 What can I see in Loan Details?

Details	
1850XXXXXXXXX002 - LOAN ▾	
185080000002	
<b>0.00 INR</b>	
Account Holder Name	Murugan
Nick Name	<input type="text" value=""/> <input type="button" value="edit"/>
Tags	<input type="text" value=""/> <input type="button" value="Update"/>
Loan Product Name	Individual Loan
Department/Branch	CBD BELAPUR
Email Id	
Mobile Number	
Interest Rate	16
Interest APY	
Tenure	1Y
Interest YTD	
Current Interest Rate	16.00
Sanctioned Amount	50,000.00
Principal Balance	0.00





- ✚ Loan Details pertaining to the loan account such as Type of Loan, Interest Rate, Loan Tenure, and Principal Amount sanctioned, Disbursed Amount.
- ✚ Similar to the CASA accounts, corporate users can provide a personalized nick name for the particular loan account and add tags as identifiers.

# **Corporate Admin Module Functionality**

## 9. Corporate Admin Introduction



The Corporate Internet Banking Admin User Manual demonstrates the step-by-step use of the online banking admin application for the Bank Users.

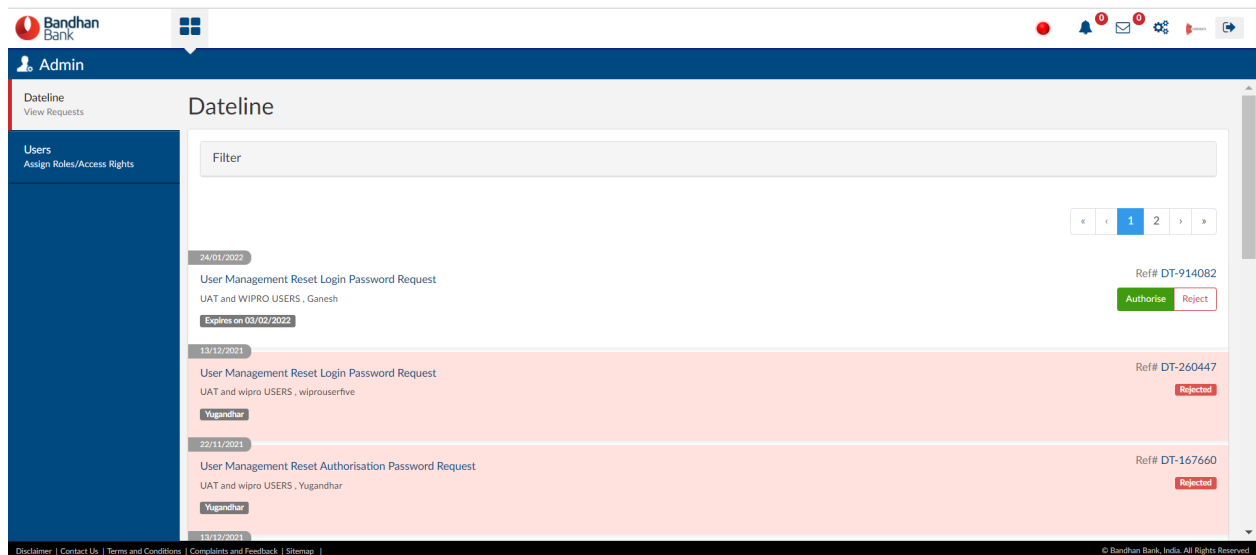
The document describes the following online banking application features handled by the Corporate Admin Users and their functionalities:

-  User details view
-  Admin dateline
-  Activate/Deactivate User
-  Reset Login and Auth Password

## 10. What do I see in Landing Screen of Admin Application?

### 10.1 Requests in Dateline Screen

-  Once the user logs in to the CIB Admin application, the user would have the above mentioned “Requests” page, which would be the landing page after login.
-  The logged in user can view the entire request initiated by him and also the request received for his approval.

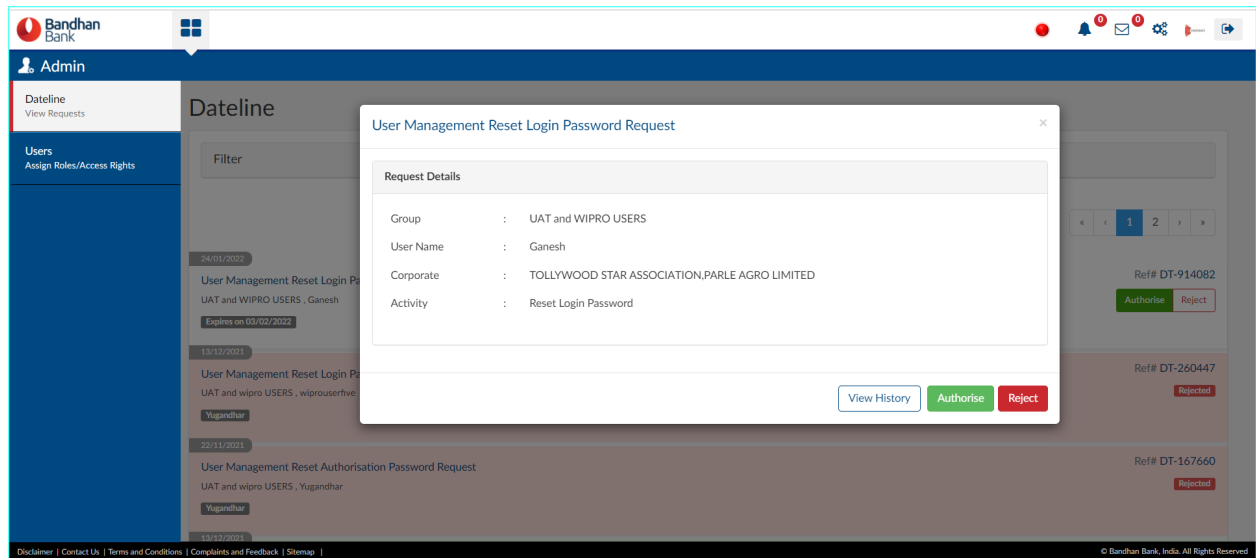


The screenshot shows the Bandhan Bank Admin interface. The top navigation bar includes the Bandhan Bank logo, a user profile icon labeled 'Admin', and various system icons. The main content area is titled 'Dateline' and contains a 'Filter' input field and a table of requests. The table lists three requests with their dates, descriptions, and approval status.

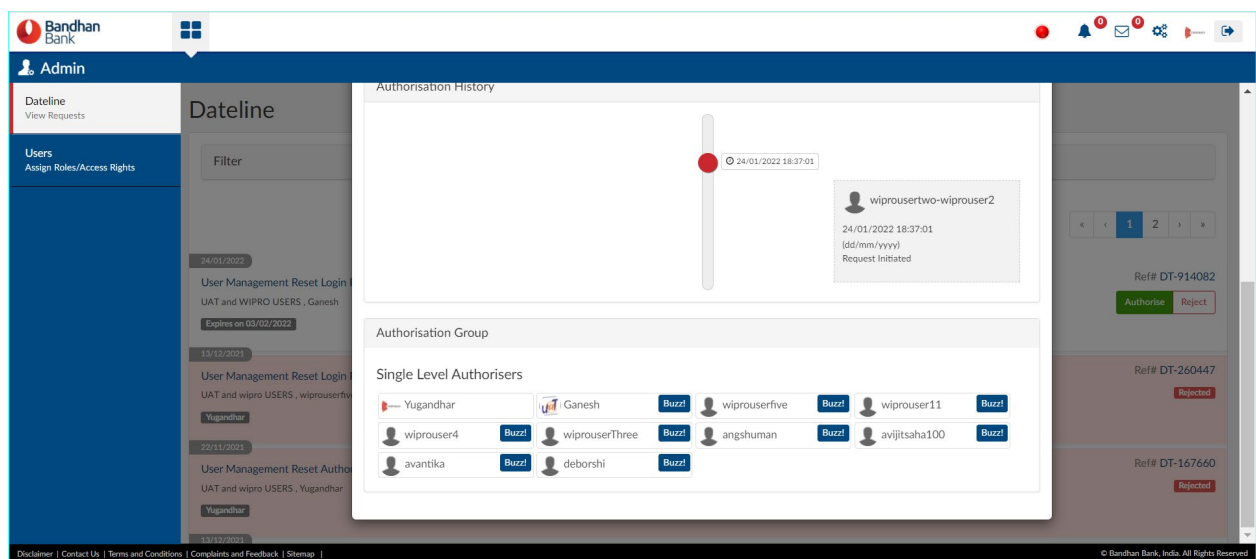
Date	Description	Status	Reference
24/01/2022	User Management Reset Login Password Request UAT and WIPRO USERS , Ganesh Expires on 03/02/2022	Authorise / Reject	Ref# DT-914082
13/12/2021	User Management Reset Login Password Request UAT and wipro USERS , wiprouserfive Yugandhar	Rejected	Ref# DT-260447
22/11/2021	User Management Reset Authorisation Password Request UAT and wipro USERS , Yugandhar Yugandhar	Rejected	Ref# DT-167660

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- Once the user logs in to the CIB Admin application, the user would have the above mentioned “Requests” page, which would be the landing page after login.
- The logged in user can view the entire request initiated by him and also the request received for his approval.
- All requests received for approval would have action buttons such as “Accept” and “Reject”.



- The details of a particular request can be viewed, when the user clicks on the request.

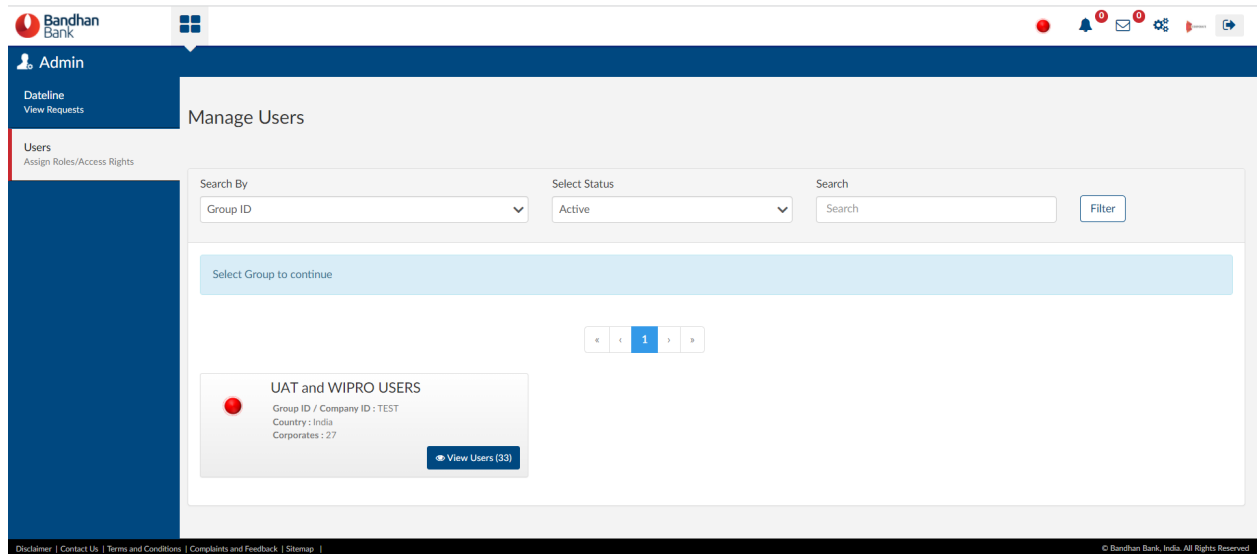


- “View History” option would provide the entire transaction history, with details such on Name, Date and Time of transaction initiation and approval.



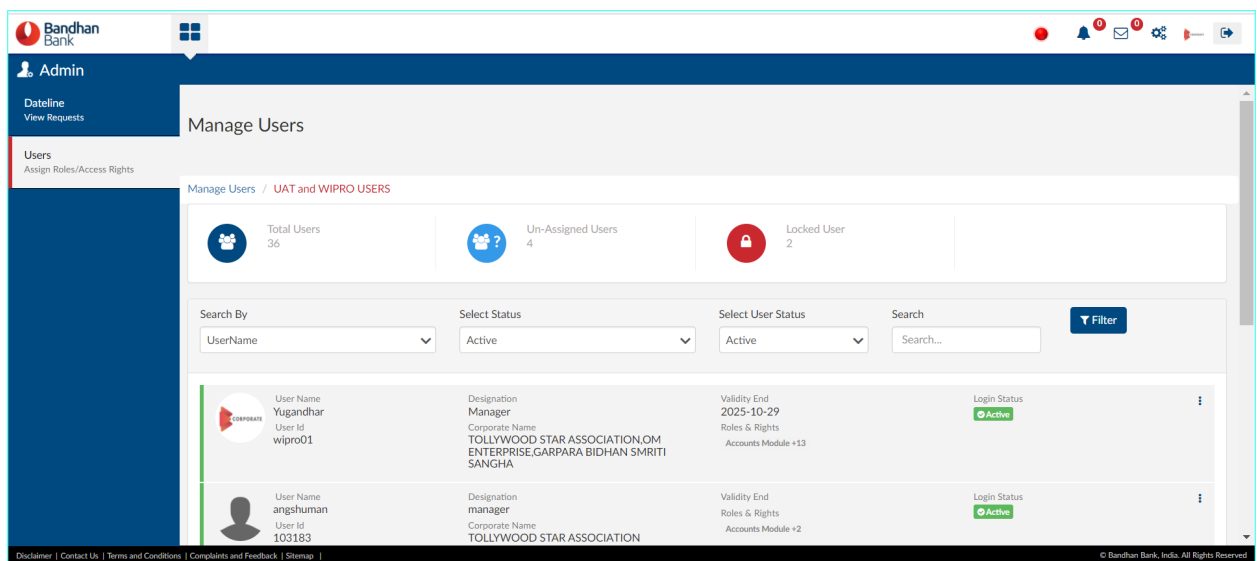
## 11. How do I Manage Corporate Users?

### 11.1 How to manage master templates and roles for Bank User?

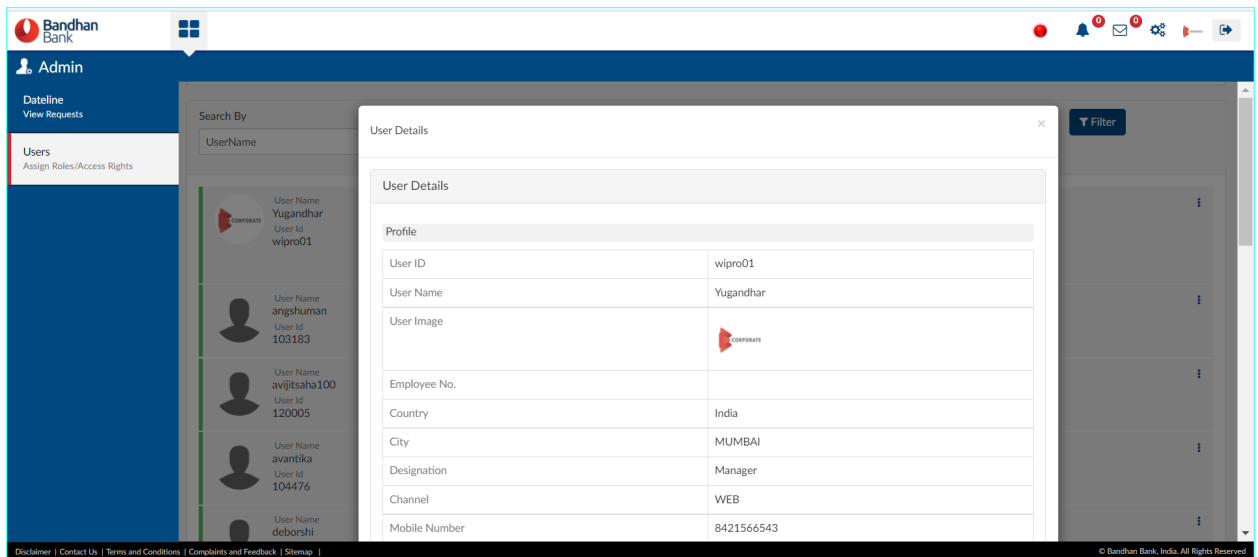


The corporate user can view the users who belongs to the same group.

Corporate user can view the list of users under the details screen.

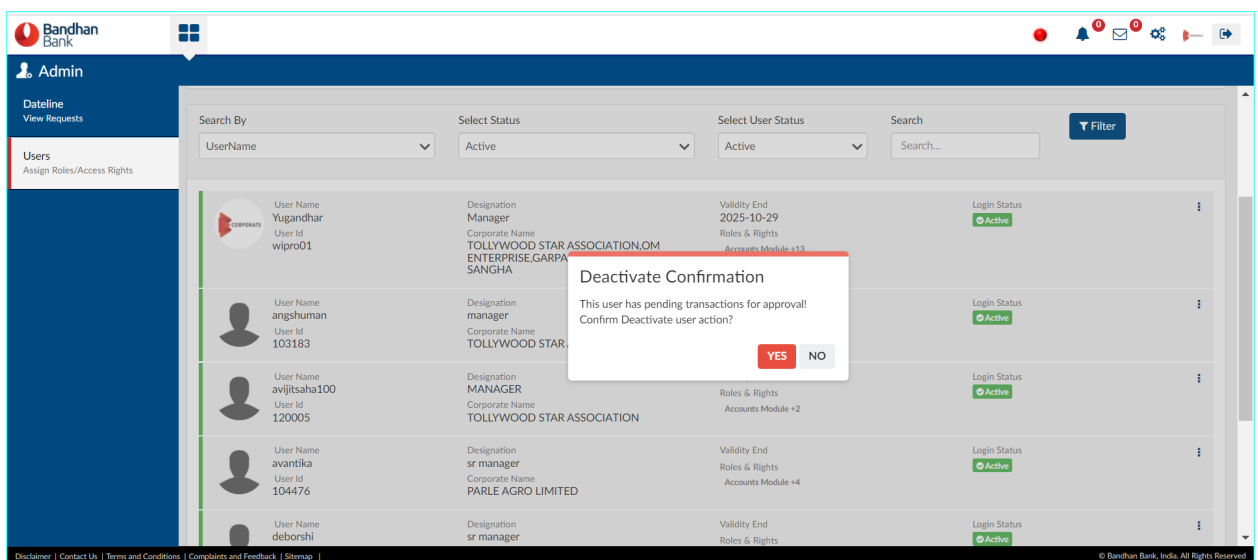


Below user details can be viewed in corporate admin.



## 11.2 How to reset the Deactivate the user in corporate admin ?

The corporate user can be deactivated as below:-



Once the user is deactivated, user will not be able to login.

## 11.3 How to reset the password of the corporate user?

Corporate admin can reset the password (both Login and Auth password) on behalf of the user.

**Admin**

**Users**  
Assign Roles/Access Rights

Search By:  | Select Status:  | Select User Status:  | Search:  | **Filter**

User Name	User Id	Designation	Corporate Name	Validity End	Roles & Rights	Login Status
Yugandhar	wipro01	Manager	TOLLYWOOD STAR ASSOCIATION,OM ENTERPRISE,GARPARA BIDHAN SMRITI SANGHA	2025-10-29	Accounts Module +13	Active
angshuman	103183	manager	TOLLYWOOD STAR ASSOCIATION		Accounts Module +2	Active
avjitsaha100	120005	MANAGER	TOLLYWOOD STAR ASSOCIATION		Accounts Module +2	Active
avantika	104476	sr manager	PARLE AGRO LIMITED		Accounts Module +4	Active
deborshi		sr manager			Roles & Rights	Active

Context Menu for User 1:  
 View  
 De-Activate  
 Reset Login Password  
 Reset Auth Password

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- Post authorization, login password/ auth password shall be sent to the user.
- When the user is locked, corporate admin can unlock the corporate user. Post authorization the locked user will get unlocked and will be able to login to the CIB.

**Admin**

**Users**  
Assign Roles/Access Rights

Total Users: 36 | Un-Assigned Users: 4 | Locked User: 2

Search By:  | Select Status:  | Select User Status:  | Search:  | **Filter**

User Name	User Id	Designation	Corporate Name	Validity End	Roles & Rights	Login Status
wipro2	UAT2	Manager	TATA CAPITAL FINANCIAL SERVICES PVT LTD.TOLLYWOOD STAR ASSOCIATION		Accounts Module +7	Locked
Ganesh	WiproUser1	Manager	TOLLYWOOD STAR ASSOCIATION,OM ENTERPRISE		Accounts Module +9	Locked

Context Menu for User 1:  
 View  
 UnLock User  
 Reset Login Password  
 Reset Auth Password

BHAT Internet access

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